

SCHOOL DISTRICT OF MAUSTON

510 Grayside Avenue, Mauston, WI 53948 • (608) 847-5451 • Fax (608) 847-4635

EMPLOYMENT OPPORTUNITY

Job Title: 0.75 FTE Activities Director/0.25 FTE Phy Ed/Health Teacher

Posting Date: 4-1-25

Location: School District of Mauston

Hours of Work (%FTE): Full-Time, 210 Contract Days

Pay Rate: Based on Qualifications & Experience

Anticipated Start Date: July/August 2025

Job Description:

The School District of Mauston is seeking candidates for an Activities Director. This position is responsible for overseeing and executing the operations of the school athletic teams and programs, including our middle school programs. The Activities Director will interact with numerous constituencies, internal and external to the school, specifically the Building Principal or Designee. The position will be .75 Activities Director and .25 Teacher at the secondary level in Phy Ed/Health. Several coaching opportunities are available including Head Football Coach.

Responsibilities:

- Have a passion for being part of a team-oriented, mission driven school environment that is constantly seeking to help fight for students willing to succeed.
- Participate in the hiring of new faculty and staff with coaching credentials and interest
- Active participation within the well established and extremely supportive Golden Eagle Athletic Booster Club
- Attract, manage and evaluate all coaches and athletic department staff on an annual basis
- Responsible for supervising the athletic programs at Mauston High School and Olson Middle School in collaboration with Principals, Assistant Principals, and Dean of Student.
- Represent MHS/iLEAD at South Central Conference Activities Directors events and WIAA meetings.
- Develop and monitor annual athletic budget
- Promote and support a strong strength and conditioning program for all athletes in collaboration with coaches
- Maintain positive working relationships among the school's athletic programs and the academic administration
- Oversee the development and implementation of all activities, policies, and procedures.
- Promote the academic and athletic achievements with local and social media in collaboration with coaches.
- Develop and oversee a system for security and crowd control at all home athletic contests in collaboration with High School Administration.

Qualifications:

Candidates must possess a Bachelor's Degree in Secondary Education, hold a valid (and current) Wisconsin DPI teaching license in grades levels 6-12, and a minimum of 5 years teaching experience. Candidates must have strong leadership abilities along with skills to involve staff, coaches, and advisors in the decision-making process related to athletics and co-curricular activities. Candidates must have skills in athletic budgeting, planning, and purchasing. Candidates must be able to perform with a high level of communication with students, staff, parents, booster clubs, and the community. Candidates must be committed to a student-centered community-school philosophy. Candidates must have a valid Wisconsin Driver's License and must pass a background check and drug screen upon offer of employment.

How To Apply:

Apply on WECAN at: [WECAN link](#); Vacancy ID: **231658**

Deadline for Application Materials: Until Filled

HR Contact: Sue Goyette (608) 847-5451 ext. 6681

For more information, please contact MHS/iLEAD Charter School Principal

Jim Dillin at (608) 847-4410 extension 4424 or via email at jdillin@maustonschools.org. Or Assistant Principal Randy Gyllin at (608) 847-4410 extension 4425 or rgyllin@maustonschools.org

